**Ethel Everhard Memorial Library Board of Trustees**

**May 8, 2023 Meeting Minutes**

**Finance Committee Meeting**: 6:30 p.m. Rohner and Dethlefsen reviewed vouchers.

**Presiding Officer**: Board President Cathy Rohner called the meeting to order at 6:35 p.m.

**Roll Call**: Cathy Rohner, Nancy Nelson, Bruce Dethlefsen, Valerie Virch, Tammy Winkleman, and Director Eliana Luke present.

**Agenda**: Motion by Nelson to approve agenda. Second by Virch. Motion carried 5-0.

**Minutes**: Motion by Virch to approve minutes from the regular April 10, 2023 meeting. Second by Nelson. Motion carried 5-0.

**Public Comments**: None.

**Reports**:

1. **Financial Reports**

Motion by Dethlefsen to approve monthly vouchers. Second by Rohner. Motion carried 5-0. Roll call vote: Nelson – yes; Dethlefsen – yes; Rohner - yes; Winkleman - yes; and Virch - yes. Monthly income, and expense reports from Director.

1. **Director’s Report**

1-) Monthly statistics/user data presented.

2-) Calendar reviewed by Director.

3-) Programming updates. Many activities presented.

4-) Financial accounts were reviewed. Possible financial transfers at the next meeting.

1. **Friends of the Library**  No report.

**Old Business:**

1. **Storywalk** project discussed. Director will order signs from the Wisconsin based company.
2. **New Board Member:** Tammy Winkleman welcomed.
3. **Employee evaluations:**  Library aides are evaluated every year. Evaluation form was reviewed,.

**New Business:**

1. **READ dogs:** Certification of the dogs and library liabilities were discussed.
2. **Motion to move into closed session** by Dethlefsen. Second by Nelson. Motion carried 5-0. Roll call vote: Nelson – yes; Dethlefsen – yes; Rohner - yes; Winkleman - yes; and Virch - yes.

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Director evaluation.

1. **Motion to come out of closed session** by Virch. Second by Dethlefsen. Motion carried 5-0.

Roll call vote: Nelson – yes; Dethlefsen – yes; Rohner - yes; Winkleman - yes; and Virch - yes.

**Adjourn:** Motion by Virch to adjourn at 8:03 p.m. Second by Nelson. Motion carried 5-0.

**Next meeting**: Special meeting May 10, 2023. Next regular meeting: June 12, 2023.